

# Bayview Glen

INDEPENDENT : SCHOOL

Founded in 1962, Bayview Glen is an academically invigorating, co-educational independent day school for students age 2 to grade 12. Situated on two closely connected campuses in North York, our vibrantly diverse community is inspired by expert teachers and fuelled by a forward-thinking curriculum. Over 1000 students attend Bayview Glen, graduating as compassionate cosmopolitans, fully prepared for top-ranked universities at home and abroad. Equally important, they step forth with the skills and attitudes needed to embrace and influence a world of accelerating change. Bayview Glen is a member of the CIS, CAIS and Round Square organizations.

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## **Study Hall Programme Counsellors**

Bayview Glen is currently looking for **Study Hall Programme Counsellors** within our Prep & Upper School (grades 6 to 12) for the 2019-2020 school year. The Study Hall Programme operates on school days from 3:30 pm to 6:00 pm. This position will be responsible to maintain a safe and educational learning environment for young students by successfully implementing the daily program activities. Daily expectations include: planning and leading academic activities with students (individually and in groups), assisting students with day to day needs and maintaining a clean and safe environment. Staff must enjoy working with students at this grade level and demonstrate a creative, student oriented, responsible and dedicated attitude.

### ***Qualifications & Skills:***

- A Bachelor of Education Degree in Junior/Intermediate/Senior or equivalent and a member, in good standing, with the Ontario College of Teachers;
- Consideration will also be given to current Bachelor of Education students who are in process of, and not yet, OCT qualified, but who have demonstrated experience working within this age group;
- A current Vulnerable Sector Screening (VSS) and First Aid/CPR Level C certification;
- Strong oral and written communication skills with the ability to adjust style to communicate to different audiences (i.e., children, parents, staff, etc.);
- Demonstrated creativity, flexibility and problem-solving abilities;
- Ability to work effectively both independently and within a team environment;
- Successful candidate must be available to work assigned shifts from 3:30 pm to 6:00 pm during the week.

We invite all qualified candidates to submit a cover letter and resume (combined in one document) to [hr@bayviewglen.ca](mailto:hr@bayviewglen.ca) by no later than July 31, 2019. Please indicate the name of the position you are applying for in the subject line.

We would like to thank all applicants in advance for your interest; however only those candidates invited for an interview will be contacted. No telephone or agency inquiries please.

Bayview Glen is an equal opportunity employer and we will accommodate any needs under the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Please contact our Human Resources Department for assistance if required.